

## Pioneering Care Partnership Health and Safety General Policy Statement



The Pioneering Care Partnership (PCP) recognises the duties under current Health and Safety legislation and endeavours to meet the requirements of this legislation to maintain a safe and healthy working environment. PCP managers, staff and volunteers are informed of their responsibilities to ensure they take all reasonable precautions, to ensure the safety, health and welfare of those that are likely to be affected by the operation of our business.

PCP recognises its duty to make regular assessment of the hazards and risks created in the course of our business.

- PCP also recognises our duty, so far as is reasonably practicable to meet our legal obligations to maintain safe and healthy working conditions;
- to provide adequate control of the health and safety risks so identified;
- to consult with our employees on matters affecting their health and safety;
- to provide and maintain safe plant and equipment;
- to ensure the safe handling and use of substances;
- to provide information, instruction, training where necessary for our workforce, taking account of any who do not have English as a first language;
- to ensure that all workers are competent to do their work, and to give them appropriate training;
- to prevent accidents and cases of work related ill health;
- to actively manage and supervise health and safety at work;
- to have access to competent advice;
- to seek continuous improvement in our health and safety performance and management through regular (at least annual) review and revision of this policy; and
- to provide the resource required to make this policy and our Health and Safety arrangements effective.

PCP also identifies:

- our duty to co-operate and work with other employers when we work at premises or sites under their control to ensure the continued health and safety of all those at work; and
- our duty to co-operate and work with other employers and their workers, when their workers come onto our premises or sites to do work for us, to ensure the health and safety of everyone at work.

To help achieve our objectives and ensure our staff and volunteers recognise their duties under health and safety legislation whilst at work (onsite and in the community), we also inform them of their duty to take reasonable care for themselves and for others who might be affected by their activities. This includes taking reasonable care when using vehicles for business use, including transportation of clients.

We achieve this by explaining their duty and setting out PCP's Health and Safety procedure in an Employee Handbook which is made available to every worker employed by us.

In support of this policy a responsibility chart and more detailed arrangements have been prepared.

**Signature**

*E. Pelan. Fordham*

**Date 22<sup>nd</sup> November 2017**

**Position Chair of Trustees**

The policy is reviewed as part of PCP's Policy Review Cycle annually by Health and Safety Sub Committee and approved by PCP's Board of Trustees