

**We're Recruiting for
Community Wellbeing and Volunteer Officer
Starting Salary £22,509 per year, 37 hours per week
Blended Working Home, Office and Outreach in
County Durham
Fixed Term until 31 March 2023**



The Pioneering Care Partnership (PCP) is an award winning, highly respected health and wellbeing charity, working across the North East. PCP's Mission is: 'Health, Wellbeing and Learning for All'.

A Gold Level Investor in People employer, PCP are committed to the staff development, provide training and opportunities to develop grow you career / skill set. Our Health and Wellbeing Strategy and the activities we undertake to underpin this ensure we look after our staff.

PCP offer a range of benefits to support employees including:

- A generous annual leave entitlement
- Weekly paid wellbeing time
- Discounts and savings



PCP are looking for a experienced volunteer officer to support the delivery of Wellbeing For Life (WBFL) Service. This project aims to help County Durham residents by empowering and supporting them to make choices that benefit their health and wellbeing.

This role will work with the WBFL team to support the development and delivery of focused volunteer opportunities and pathways. Making a difference to individuals by supporting people to access the correct volunteer offer for them.

The role will recruit and work with groups and individuals aged 16 years and over, from across County Durham to facilitate a positive volunteer experience either within WBFL or as a Community Wellbeing Hub Champion. Therefore we are looking for an individual that is friendly and supportive, with good communication and engagement skills. The ideal candidate will ensure that volunteers are treated with respect and dignity and have the necessary support and training for their roles, whilst maintain volunteer records and standards. You should be able to listen, influence, negotiate and motivate individuals in relation to positive wellbeing behaviours. You will need to act with integrity at all times; maintaining the confidentiality of individuals you work with. Keeping accurate records is also a key element of this role, as this information will be required for reporting purposes. So experience of producing reports to deadline is essential. With the support of the Marketing and Comms you will be required to produce appropriate marketing materials.

This role sits within a large team multi-agency team (NHS and PCP) and will also liaise with PCP's HR for DBS checks for volunteers.

The successful candidate will be required to undertake any desirable training competencies outlined in the person spec.



Closing Date: 9am Friday 27th May 2022

Interviews: W/C 6th June

Please visit www.pcp.uk.net/vacancies for an Application Pack

CV's will not be accepted as part of the application process