

Pioneering Care Partnership Board Meeting



Minutes of meeting held on 20th August 2018

Page	Action/Update
1/2	Business Continuity Plan – Claire desk-based test of the Business Continuity arrangements did not commence in September/October but will happen towards the end of Q3 with results feedback to the Board in March 2019.
5	Sedgefield Primary Care Counselling Service - potential partnership opportunities have been explored and PCP concluded that it was not viable to progress. Therefore it is anticipated that this service will end on 31 st March 2019
5	DCC Engagement Team - no further progress due to DCC officer long term sickness. This will be progressed in Q4.
5	County Durham Brokerage Service – PCP did not tender for this opportunity.
5	Western Area – work still progressing with housing provider (livin).
7	Executive Leadership Team attendance at Board – to be considered as part of business planning in readiness for 2019-20 sub-committee structure.
10	Depreciation – is currently being reviewed by PCP Finance Manager (Joanne Davies) and changes would be implemented from 2019-20.
11	Health and Safety Tender – Claire Gibson (nee Todd) is working on the timeline and the interview process will include nominated trustees (Lynn and Bee).
12	Trustees Continuous Professional Development (CPD) – no requests for training received.
13	AGM date – please note the 2019 AGM date is Wednesday 17th July 2019 . As usual this will take place on the morning with AGM pre-meet, AGM followed by a light lunch.

Carol Gaskarth
16th November 2018